
TERMS AND CONDITIONS FOR PAYMENTS OF COURSE FEES

COURSE FEE

The course fee includes the items specified in the registration form.

INSURANCE

The course fee does not include the participant's insurance against accidents, sickness, cancellation, theft, property damage, or loss. Participants are advised to arrange adequate personal insurance.

PAYMENT

All fees should be paid in CZK preferably online by credit/debit card or, if not possible, by bank transfer. All bank transfer amounts should be minus bank charges. Any banking fees accrued from the transfer is the responsibility of each party.

BY BANK TRANSFER

Please do not send any payments by bank transfer without the variable symbol (Registration ID) and participant's name included in payment details. Otherwise, payments cannot be identified. You can find the variable symbol in the registration confirmation, e-mailed to you.

Currency:	CZK
IBAN:	CZ1201000000198482430287
SWIFT CODE:	KOMBCZPPXXX
Variable Symbol:	10-digit number
Account Name:	Ustav molekularni genetiky AV CR, v. v. i.
Bank Name:	Komerční banka, a. s.
Address of the Bank Branch:	U Pruhonu 1516/32, 170 04 Prague 7, Czech Republic

Organizer of the **Microscopy Methods in Biomedicine 2024**:

Institute of Molecular Genetics of the Czech Academy of Sciences, Videnska 1083, 142 20 Prague 4, Czech Republic, ID: 68378050, VAT ID: CZ68378050, www.img.cas.cz.

ONLINE PAYMENT BY CREDIT/DEBIT CARD

In case of rejected online credit/debit card payment, the participant is kindly requested to process the payment again using a web link provided in the registration confirmation e-mail. If the trouble with the payment persists, the participant is advised to contact the credit/debit card issuer/bank first and check whether online transactions are enabled on the credit/debit card.

Online payments service provider:	GP webpay
Accepted Credit / Debit Cards:	Visa, Mastercard
Currency:	CZK

Holder: Institute of Molecular Genetics of the Czech Academy of Sciences
Videnska 1083, 142 20 Prague 4, Czech Republic

All online payments are processed via GP webpay secure connection. GP webpay conforms to international standards and it meets the strictest safety requirements of the MasterCard SecureCode and Verified by VISA standards as defined by the MasterCard and VISA card associations. These standards are designated as 3D Secure and they ensure maximum payment security.

Visit <https://gpwebpay.cz/en/Security.html> to learn more about online payments security.

FINAL INVOICE

The final invoice will be issued up to 14 days after the payment based on the details provided during the registration.

CANCELLATION / REFUND POLICY

All cancellations must be announced in written form (by post or e-mail sent to the meeting organizers) on the following conditions:

- **Before 27 September 2024 (23:59 CEST):** a full refund of the fee will be made;
- **After 27 September 2024** unfortunately no refund is possible.

PERSONAL DATA PROCESSING

Personal data processing is performed in accordance with the Regulation of the European Parliament and of the Council No. 2016/679 of April 27, 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (General Data Protection Regulation – GDPR).

Detailed information on the controller of personal data and their processing are provided at the data controller website: <https://event.img.cas.cz/registration/mmib2024/data/MMIB-2024-GDPR.pdf>.

RESPONSIBILITY

The participant acknowledges that he/she has no right to lodge damage claims against the organizers should the holding of the event be hindered or prevented by unexpected political or economic events or generally by force majeure, or should the non-appearance of speakers or other reasons necessitate programme changes. With registration, the participant accepts this proviso.